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| **SKILLS** | |
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| KEYCOMPETENCIESANDSKILLS   * Fieldtripplanning * Processimprovement * Projectmanagement * Operationallogisticsmanagement * Projectbasedlogistics * Analyticalskills,Inventorycontrol * Counseling,Strategicplanning * Teamplayer * MicrosoftOfficeproficiency * Accountreconciliationsknowledge * Field-basedresearcher * Fieldexercisemanagement * Monitoringfieldpersonnel * Fielddatacollection * Geographicalfieldwork |

ELUAGU BENNETHCHIJIOKE

# PROFESSIONALSUMMARY

Dedicated Humanitarian Advisor, creating effective response strategies for high performing field programmes.Working effectively and efficiently with a positive, can-do attitude to support the achievement of organizational goals and improve humanitarian aid.

# WORKHISTORY

## Volunteer Support Worker, 03/2020 to 04/2020

**Independent Covid19 Sensitization Campaign-**,Igu Village, Bwari Area Council, Abuja-Nigeria.

* Carry out hamlet sensitization.
* Distribution of palliatives sourced from well spirited individuals.
* Distribution of hand sanitizers and facemasks.
* Sensitization on the safety measures to adopt during Covid 19 pandemic.
* Highlighted problematic behavior with healthy alternatives, including practical demonstration.
* Worked with three teams to ensure effectiveness.
* Helped the community tackle fears and emotions occasioned by the virus.

## Field Survey Coordinator, 05/2018 to 09/2019

**Nasarawa State AIDS Control Agency (NASACA)**, Lafia, Nigeria.

* Performed initial client assessment and analysis with community groups, community-based organization, associations and other relevant groups before beginning are search process.
* Handled the day-to-day running of organizational goal, ensuring high levels of productivity and project progression.
* Managed the smooth operation of the project through using strategic implementation plans.
* Improved quality service delivery through consistent hard work and

dedication to achieve a desired goals and objectives of the organization

* Aided development of projects through a meticulous approach to maintain optimum levels of communication for effective and efficient completion of task.
* Responsible for creative design for prominent fieldwork.
* Worked closely with the program manager to maintain smooth operations.
* Supported Chief Operating Officer with daily operational functions.
* Delivered an exceptional level of service to everyone in the course of operation by listening to concerns and answering questions.
* Carried out day-to-day duties accurately and efficiently.
* Obtained documents, clearances, certificates and approvals from local, state and federal agencies.
* Developed new process for employee evaluation which resulted in marked performance improvements.

## Volunteer, 09/2018 to 08/2019 Nigeria Red Cross Society, Nigeria.

* Saving lives especially on emergency situations
* Disaster response and preparedness.
* Promoting humanitarian principles and values
* Advocate for Non-discrimination on basis of nationality, race, gender, religion, belief, disability, class or political opinions.
* Ensure mutual understanding, friendship, cooperation and lasting peace among people.
* Advocate for health and care in the community.

## Biology Teacher, 09/2016 to 08/2017

**Nigeria Youth Service Corps (NYSC)**, Lafia, NIGERIA

* Provided comprehensive classroom resources to aid student understanding and confidence in varied biology principles.
* Demonstrated effective classroom management, enabling smooth-running, structured lessons in line with student progress objectives..
* Prepared instruction materials including copying, construction of bulletin

Boards, grading work and setting up work areas.

* Inspired academic success based on belief that all students can achieve excellence, regardless of background.
* Attended variety of professional development workshops centered on learning goals, class room management, student motivation and engaging learning activities.
* Evaluated submitted assignments or clarity and skills assigned grades and discussed results with struggling students to enhance understanding of course objectives.

## Peer Educator, 01/2017 to 08/2017

**Family Health Care Foundation (FAHCI)**, Lafia-Nigeria.

* + Research work on planning, budgeting and comparative analysis on routine immunization in different communities.
  + Liaise with community leaders, stakeholders and LGAs for effective planning, organization and project operations
  + Work with program supervisor in order to create and maintain

Project trackers.

* + Providing effective information based on the data base collated from the field.
  + Perform any other relevant task as may be assigned by the project manager.

# EDUCATION

## Masters in Environmental Microbiology, to be completed in 2021-University of Abuja –Nigeria.

* + **Worked On ‘The Evolution of Drug Resistance in *Mycobacterium tuberculosis”*, University of Abuja. 05/2021**

## Bachelor of Science, Microbiology, 03/2015

**UniversityOfAbuja.**

* + **Worked On The Prevalence Of Opportunistic Infections Affecting HIV/AIDS In Abuja Nigeria. 05/2015, University Of Abuja.**

# ACCOMPLISHMENTS

* Computer Proficiency-Used Microsoft Excel to develop inventory tracking spreadsheets.
* Supervision-Supervised team of three staff members.
* Reporting-Documented and resolved conflict which helped to unite and ensure inter-personal relationship in a workspace.
* Creative Problem Solving:-Resolved product issue through consumer testing.
* Project Development-Collaborated with team of five in the development of COVID 19 Sensitization, Hepatitis B Virus, HIV/AIDS and immunization programmes.
* As a content and creative writer , l have authored a book on

“The basic knowledge on HIV/AIDS and presently working on”Man and bacterial infections “of which when released will serve as a useful tool in educating and helping humanity.

# AFFILIATIONS

* + Member of HIV And AIDS Fighters Club (2017-present)
  + Member of Nigeria Red Cross Society (2018-present).

**REFERENCE**

**Available on request**